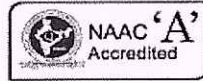




ACS College of Engineering

(Approved by AICTE, New Delhi, Govt. of Karnataka & Affiliated to Visvesvaraya Technological University, Belgaum)

Sponsored by : MOOGAMBIGAI CHARITABLE AND EDUCATIONAL TRUST



6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

1. Performance Based Appraisal System for Teaching Staff:

The Institution strictly follows all the requirement of recruitment and promotional policies as stipulated by the University, All India Council for Technical Education (AICTE) and Government of Karnataka. The performance of each faculty member is assessed according to the feedback taken after every Internal Assessments. It is analyzed and given suggestions for their area of improvement.

All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year based on the self-appraisal report and Principal's assessment appraisal is done every year. Their respective HODs communicate the staff members who have low performance and a list of such staff members is sent to the management. The management then interacts one to one with these staff members and tries to figure out their problems, difficulties for improving their performance.

2. Non-Teaching Staff

The performance of each Non-teaching Staff member is assessed according to the feedback taken by faculties and HOD and given suggestions for their further improvement based on the self-appraisal report and HOD's assessment appraisal is done every year. The system is transparent. Based on the reviews, the report is submitted to the management for further necessary action.

Mural
Principal

Campus

207, Kambipura, Mysore Road, Bengaluru - 560 074
Ph: 080 - 2974 8222, 2974 8333 Fax: 080 - 2974 9988
E-mail: info@acsce.edu.in, principal@acsce.edu.in

www.acsce.edu.in

APPRAISAL FORM FOR TEACHING STAFF

1. Name :
2. Designation :
3. Department :
4. Date of Joining :
5. Educational Qualification :
6. Additional Qualifications :
7. Total Years of Experience :

8. Journal Publications (National / International):

Sl.No.	Name of the Journal with ISSN No.	Title of the Paper	Volume & Page Nos.	Year and Month of Publication

9. Conferences Attended (National / International):

Sl.No.	Name of the Conference	Title of the Paper in the Proceedings / Presentation	Volume & Page Nos.	Year and Month of Publication

10. Book Publications:

Sl.No.	Title of the Book	Name of Publisher	Month & Year of Publication	ISBN No.

11. Training Programmes / Workshops/ Seminars/ FDPs/Webinars attended:

Sl.No.	Name of the Training Programme / Workshop / Seminar / FDP	Organized By (Venue)	Duration & Year	Sponsoring Authority (AICTE/IEEE/ISTE etc.)

Principal
Principal
1

19. Research Guidance:

Sl.No.	Name of the Scholar	Reg. No. of the Scholar	Area of Research	Title of the Thesis	Status of Research	Year of Confirmation

20. Any other relevant information:

Declaration:

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Date:

Place:

Signature of the Faculty

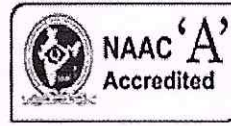
HOD COMMENT:

PRINCIPAL COMMENT:


Principal
A.C.S. College of Engineering
Kambipura, Mysore Road, Kengeri Hobli,
Bangalore - 560 074



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(A Unit of RajaRajeswari Group of Institutions)



APPRAISAL FORM FOR NON-TEACHING STAFF

1. Name :
2. Designation :
3. Department/Section :
4. Date of Joining :
5. Qualification :
6. Details of current responsibilities:

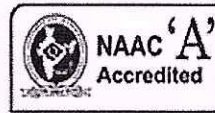
Lab In charge Faculty Assessment:

Appraisal Category	Excellent	Good	Satisfactory	Poor
	4	3	2	1
1. PROFESSIONAL COMPETENCE				
Knowledge of rules, regulation and procedure				
Ability to organize work and carry it out				
Ability and willingness to take up additional load in times of exigencies				
Ability to learn new duties				
Capacity to supervise				
2. QUALITY OF WORK				
Ability to maintain Files/Records				
Accuracy & Speed of work				
Neatness & Tidiness of work				
Completion of work on schedule				

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HOD ASSESSMENT:

Appraisal Category	Excellent	Good	Satisfactory	Poor
	4	3	2	1
1. PROFESSIONAL COMPETENCE				
Knowledge of rules, regulation and procedure				
Ability to organize work and carry it out				
Ability and willingness to take up additional load in times of exigencies				
Ability to learn new duties				
Capacity to supervise				
2. QUALITY OF WORK				
Ability to maintain Files/Records				
Accuracy & Speed of work				
Neatness & Tidiness of work				
Completion of work on schedule				
3. PERSONAL CHARACTERISTICS				
Regularity				
Punctuality				
Interaction with colleagues and students				

HOD COMMENT:

PRINCIPAL COMMENT:

Mural

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 A.C.S. College of Engineering
 Kambipura, Mysore Road, Kengeri Hobli,
 Bangalore - 560 074